

Residential Application Form

For your application to be processed you must answer all questions (including the reverse side)
A photocopy of your current drivers licence (front & back) is required



DYNASTY
REAL ESTATE

A. AGENT DETAILS

Dynasty Real Estate
175 Springvale Rd, Springvale VIC 3171

Phone: 03 9562 3933
Fax: 03 9562 4033
Email: rentals@dynastygroup.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode

2. Lease commencement date?

Day Month Year

3. Lease term?

Years Months

Property rental \$ per week/
per month **Bond** \$

4. How many people will normally occupy the property?

Adults Children

C. PERSONAL DETAILS

5. Please give us your details.

Mr Ms Miss Mrs Other

Surname Given name/s

Date of Birth Driver's licence number

Driver's licence expiry date Driver's licence state

Passport number Passport country

Pension number (if applicable) Pension type (if applicable)

6. Please provide your contact details.

Home phone number Mobile phone number

Work phone number Fax number

Email address

7. What is your current address?

Postcode

D. FREE UTILITY CONNECTION SERVICE

on the move

Let **On The Move** reduce your stress and save you time by arranging your utility connections at the property at no extra cost! We will contact you within 24 hours to confirm.

ELECTRICITY, GAS, TELEPHONE, BROADBAND, FOXTEL
Ph: 1300 850 360 Fax: 1300 661 160

YES!! I would like **On The Move** to contact me.

WATER (standard connecton)

Terms & Conditions - By ticking the box above, you are consenting to On The Move contacting you to arrange your services. On The Move may need to disclose personal information to utility companies to arrange your services. On The Move & your Agent do not accept responsibility for any delay or failure to connect your services. Standard connection fees & bonds may apply.

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

(a) the owner or the Agent of my current or previous residence;
(b) my personal referees and employer/s;
(c) any record, listing or database of defaults by tenants.

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

(a) communicate with the owner and select a tenant
(b) prepare lease/tenancy documents
(c) allow organisations/trades people to contact me
(d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
(f) refer to collection agents/lawyers (where applicable)
(g) complete a credit check with NTD (National Tenancies Database - Phone 1300 563 826 – Email info@ntd.com.au)
(h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

I consent to the disclosure of this page of the application form to **On The Move** ABN 84 101 648 257 for the purpose of enabling **On The Move** to offer the connection and disconnection services to me.

Where **On The Move** is requested to arrange for the provision of the services, I consent to **On The Move** disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection.

I acknowledge that neither **On The Move** nor the Agent accept any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that the Agent, its employees and **On The Move** may receive a benefit in relation to the connection of a utility service.

Signature Date

X

PROPERTY MANAGER (OFFICE USE ONLY)

Property Manager:

Application faxed to On The Move (if required).

F. APPLICANT HISTORY

8. How long have you lived at your current address?

<input type="text"/>	Years	<input type="text"/>	Months
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9. Why are you leaving this address?

10. Please tell us about this rented property.

Name of landlord or agent

Landlord/agent's phone number

Weekly rent paid

 \$

11. What was your previous residential address?

 Postcode

12. How long did you live at this address?

<input type="text"/>	Years	<input type="text"/>	Months
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13. Please give us further information about this rented property.

Name of landlord or agent

Landlord/agent's phone number

Weekly rent paid

 \$

Was bond refunded in full?

If NO, why not?

 YES NO

G. EMPLOYMENT HISTORY

14. Please provide your employment details.

What is your occupation?

What is the nature of your employment?
(FULL TIME / PART TIME / CASUAL)

Employer's name (inc. accountant if self employed or institution if a student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Net income (PA)

 Years | | Months | \$

Source of other income?

Net income (PA)

 \$

15. Please provide your previous employment details.

Occupation

Employer's name

Length of employment

<input type="text"/>	Years	<input type="text"/>	Months
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H. CONTACTS / REFERENCES

16. Please provide a contact in case of emergency.

Surname

Given name/s

Relationship to you

Phone number

17. Please provide two personal references (not related to you).

1. Surname

Given name/s

Relationship to you

Phone number

2. Surname

Given name/s

Relationship to you

Phone number

I. OTHER INFORMATION

18. Car Registration.

19. Please provide details of any pets.

Breed / type

Council registration / number

20. How did you find this property?

Newspaper

Internet

Office rental list

Board

Other (please explain):

J. PLEASE NOTE

Initial payments must be made by bank cheque or money order within 24 hours after approval of application. **NO PERSONAL CHEQUES PLEASE.** Keys will not be handed over until the lease agreement has been signed by all applicants.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date. I accept that the rental amounts are subject to change by providing written notice.

K. DISCLAIMER

I confirm the following:

- During my inspection of the property I found it to be in a relatively neat and clean condition. **OR**
- I believe the following items should be attended to prior to my tenancy commencing. I acknowledge that these items are subject to the owner's approval.

SIGNED _____

L. PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION

YOU MUST ALSO PROVIDE A BANK STATEMENT/VERIFIED PAYSリップ AS PROOF OF INCOME, AS WELL 100 POINTS FROM THE BELOW:

Driver's Licence	50
Passport	50
Proof of Age Card	50
Student ID Card	50
Copy of gas / water / electricity account	30
Copy of mobile phone account	20
Copy of Medicare Card	20
Concession / Pension Card	10